

MEETING

LICENSING SUB-COMMITTEE

DATE AND TIME

MONDAY 4TH OCTOBER, 2021

AT 10.30 AM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF LICENSING SUB-COMMITTEE (Quorum 3)

John Marshall
John Hart
Claire Farrier

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Service contact: Governance Service governanceservice@barnet.gov.uk

Media Relations Contact: Tristan Garrick 020 8359 2454

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Appointment of Chairman	
2.	Absence of Members (If any)	
3.	Declaration of Members' Disclosable Pecuniary interests and Non Pecuniary interests (If any)	
4.	Licensing Sub-Committee Hearing Procedure	5 - 8
5.	Seventeen Fish And Chips 50-52 Totteridge Lane London	9 - 52
6.	Motion to exclude the Press and Public	
7.	Deliberation by the Sub-Committee in Private Session	
8.	Re-admission of the Press and Public: Announcement of the decision of the Sub-Committee	
9.	Any other Item(s) the Chairman decides are urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Governance Service governanceservice@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

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LONDON BOROUGH OF BARNET

LICENSING SUB COMMITTEE

HEARINGS PROCEDURE

AGENDA ITEM 4

General points

The following procedure is based on Regulations made by the Secretary of State under the Licensing Act 2003 (“the Hearings Regulations”) which may be viewed or downloaded from the website of the Department for Culture, Media and Sport by following links from www.culture.gov.uk

The procedure is intended as a general framework to ensure natural justice and a fair hearing. The conduct of individual hearings may vary slightly according to circumstances and the discretion of the Chairman. In all cases, however, this general framework will be followed.

The procedure allows each party a maximum period of 5 minutes in which to present their case (Regulations 16 & 24). At the end of the time allowed, the Chairman will terminate the presentation and the hearing will proceed in the form of a discussion led by the authority to explore points of dispute. The discussion will not be timed.

The procedure is subject to periodic review and amendment to reflect best practice and relevant legislative changes. An updated version of this procedure is published as soon as possible following any such amendments.

Governance Officer

- To seek nominations for Chairman
- Elect Chairman
- Hand over to the Chairman

Chairman

- Introduces him/herself and Members of the Committee, and outlines their roles.
- Introduces Licensing, Legal and Governance Officer.
- Explains that Legal and Governance Officers will be present during the Committee’s deliberations to advise only, and that the Licensing Officer will be excluded from deliberations.
- Asks parties present to introduce themselves.
- Outlines procedure to be followed.
- Asks all parties to confirm their understanding of the procedure.
- Clarifies any aspect(s) of the procedure where any parties are uncertain or asks Legal or Governance Officer as appropriate to clarify.

Governance Officer

- Informs Committee of absent parties.
- Details persons whom a party is seeking permission to represent them at hearing.
- Panel confer regarding permission.
- Chairman announces decision regarding permission.

Licensing Officer presents the report to the Committee

- Is a statement of the facts including details of the application and operating schedule, relevant policy details, detail representations made, a chronology of events and highlights the points on which the Authority requires clarification.

Applicant

- Presents opening submissions and clarifies points raised by Authority in notice of hearing. Time allowed 5 mins.

Other parties

- Presents opening submissions either in person or by spokes person
Time allowed 5 mins per interested party.

Note regarding use of video evidence

Video evidence must be in DVD format and will form part of the relevant party's five minutes opening submission. Any party wishing to use video evidence must submit a copy to the Authority along with sufficient, identical extra copies to serve on all the opposing parties – i.e. if the applicant is submitting it, there must be enough copies for all parties making representations and if a party making representations is submitting it there must be a copy for the applicant. The recording must be edited down to the highlights, containing only relevant matter which relates to the written representation previously submitted. In addition, a description of how, when and where the video was recorded and what it contains must be submitted. These must be supplied to the Authority at least five working days before the hearing.

Members question Licensing Officer on Policy

Discussion

Chairman leads a discussion concentrating on points of dispute:

Chairman asks Applicant what he disputes in other parties' submissions, and asks other parties to comment.

Chairman proceeds through all objectors dealing with all matters of contention.

When Chairman feels all matters have been thoroughly discussed and all parties have been given a fair and equal opportunity to comment and make representations, she/he closes discussion.

Determination

There are two procedures depending on whether or not determination is to be made at the end of the Hearing or within five working days of the Hearing. This later announcement of determination is permitted in terms of the Legislation for certain types of applications.

Chairman informs all present that the Committee will deliberate, that Legal and Governance Officer will remain to advise but will not be part of decision-making process, and that all others must leave (under Regulation 14).

- Parties, apart from Legal and Governance Officer, leave the room.
- The Committee deliberates, with advice as required from Legal and Governance Officer, and reaches a conclusion. The Legal officer may assist, as required, in formulating the wording of the determination.
- Parties return.

- Chairman reads out determination, and advises it will be sent in writing to all parties.
- Opportunity for determination to be clarified by any interested party who is unclear.
- Chairman gives advice about appealing against the determination.
- Chairman thanks all for attending and closes the meeting.

...Within five working days of the hearing

- Chairman explains requirement to determine the Hearing within five working days, and advises that the Committee will proceed to deliberate and announce the determination within that time.
- During deliberations, Legal and Governance Officers remain to advise on law and procedure as required. The Legal Officer may assist, as required, in formulating the wording of the determination. The Licensing Officer plays no part in the determination and withdraws for this part of the proceedings.
- Chairman advises all parties that they will receive written notification of the determination within five working days of the Hearing date, together with general information on how to appeal against the determination.
- Chairman thanks all parties for attending and invites the applicant, objector(s), other party(ies) and the Licensing Officer to leave.

Information on Appealing against the decision

You may at any time before the expiration of a period of 21 days from notification appeal to Willesden Magistrates' Court, 448 High Road London England NW10 2DZ (Telephone 020 8955 0555, DX 110850 Willesden 2) by way of Complaint for an Order. The Court may either dismiss the appeal, substitute for the decision appealed against any other decision which could have been made by the Licensing Authority or remit the case to the Licensing Authority to dispose of it in accordance with the directions of the court, and can make such order as to costs as it thinks fit.

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Licensing Sub-Committee
Monday 4th October 2021 10.30am



	<p style="text-align: right;">AGENDA ITEM 5</p> <p style="text-align: center;">Licensing Sub-Committee Monday 4th October 2021 10.30am</p>
Title	Seventeen Fish And Chips 50-52 Totteridge Lane London N20 9QJ
Report of	Trading Standards & Licensing Manager
Wards	Totteridge
Status	Public
Urgent	N/A
Key	No
Enclosures	<p><i>Report of the Licensing Officer</i></p> <p>Annex 1 – Application Form</p> <p>Annex 2 – Conditions agreed with Police</p> <p>Annex 3 – Representations</p> <p>Annex 4 – Matters for Decision</p>
Officer Contact Details	<p>Elisabeth Hammond 020 8359 5639</p> <p>Elisabeth.hammond@barnet.gov.uk</p>
Summary	
<p>This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003</p>	

Officers Recommendations

1. This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003 for Seventeen Fish And Chips 50-52 Totteridge Lane London N20 9QJ

1. WHY THIS REPORT IS NEEDED

- 1.1 The licensing authority having received valid representations against the application for a premises licence is expected to hold a hearing to consider those representations. The application can be determined by the licensing authority without a hearing in certain circumstances.

2. REASONS FOR RECOMMENDATIONS

- 2.1 Where a representation is submitted under Section 18 (3) of the Licencing Act 2003 the authority must hold a hearing to consider such representations, unless the representation is withdrawn, the applicant and any party or responsible authority who has made a valid representation agree that a hearing is unnecessary, or where the authority considers that the representations are frivolous or vexatious.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The Licensing Sub-Committee is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.

Having considered those relevant matters, the Licensing Sub-Committee is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are—

(a) To grant the licence subject to—

(i) conditions that are consistent with the operating schedule accompanying the application modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 of the Licensing Act 2003 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application

For the purposes of 3.1(a) (i) above, the conditions of the licence are modified if any of them are altered or omitted or any new conditions added.

4. POST DECISION IMPLEMENTATION

- 4.1 The decision will have immediate effect

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 Members are referred to the Council's Licensing Policy for consideration

5.1.2 Timely legal and fair decisions support objectives that are contained within the Corporate Plan. In particular in relation to a "successful London borough" by ensuring that only legal, well-regulated licensable activities occur within the borough.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 N/A

5.3 Legal and Constitutional References

5.3.1 The Licensing Act 2003 sets out how applications for premises licences should be dealt with where valid representations have been submitted.

5.3.2 Under the Council's Constitution, Article 7, the licensing sub-committee has responsibility delegated to it (from the Licensing Committee) for licensing hearings concerning all licensing matters.

5.4 Risk Management

- 5.4.1 N/A

5.5 Equalities and Diversity

5.5.1 Licence applications are dealt with according to the provisions of the Licensing Act 2003 and associated Regulations which allow both applications and representations to applications to be made by all sectors.

5.6 Consultation and Engagement

- 5.6.1 The statutory consultation process has been followed in accordance with the Licensing

Act 2003.

6. BACKGROUND PAPERS

6.1 The application and report of the Licensing Officer and appendices are attached to this report.

Officers Report

LICENSING ACT 2003

OFFICERS REPORT

Seventeen Fish And Chips 50-52 Totteridge Lane London N20 9QJ

1. The Applicants

The application was submitted by Cihan Cokyasar.

2. Application

The premises comprises a ground floor retail unit on a main road.

The application before the subcommittee was submitted on 10th August 2021 under Section 17 of the Licensing Act 2003 for an application for a New Premises Licence.

Supply of alcohol (both on and off the premises)

Monday	12:00hrs – 20:45hrs
Tuesday	12:00hrs – 20:45hrs
Wednesday	12:00hrs – 20:45hrs
Thursday	12:00hrs – 20:45hrs
Friday	12:00hrs – 20:45hrs
Saturday	12:00hrs – 20:45hrs
Sunday	12:00hrs – 20:45hrs

Hours the premises are open to the public

Monday	12:00hrs – 21:00hrs
Tuesday	12:00hrs – 21:00hrs
Wednesday	12:00hrs – 21:00hrs
Thursday	12:00hrs – 21:00hrs
Friday	12:00hrs – 21:00hrs
Saturday	12:00hrs – 21:00hrs
Sunday	12:00hrs – 21:00hrs

A full copy of the application form and the plan can be seen attached to this report in **Annex 1**.

3. Conditions agreed with Police

During the consultation period, the applicant was in communication with the Police. They came to an agreement in terms of conditions, which will be connected to the licence should the committee be minded to grant the licence today. The conditions are shown below:-

A CCTV system comprising of a multi camera system will be installed at the premises capable of the following;

- a) The head unit (recorder) for storing the images will store such data on a hard drive or a similar quality medium (locally or accessible from a central location)
- b) If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area, preferably out of the sight and reach of the public.
- c) A CD/DVD burner, USB type device or media storage database (i.e. Cloud) will also form part of the system to facilitate making copies of the footage

- d) The quality of the images must be of a sufficiently high standard to allow identification of the subject matter
- e) Cameras will cover key areas identified by the operator and Police. These will include clear headshots of persons entering the premises, any till areas and areas where alcohol are displayed for sale and comprehensive coverage of any seating areas.
- f) Images must be retained for a minimum period of 31 days before overwriting
- g) The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Barnet
- h) CCTV footage must be provided in an immediately viewable format and must include any software, etc. which is required to view the footage. Any discs, portable drives or other storage media onto which the footage is transferred must be provided by the premises.
- i) A member of staff who is trained to operate the CCTV system and supply the footage must be present at the premises at all times when licensable activities are taking place. This system will be fully maintained at all times to ensure correct operation

A refusals / incidents register shall be maintained at the premises recording

- a) All known incidents of crime and disorder occurring at the premises with dates and times
- b) Details of occasions when the emergency services are called to the premises
- c) All refusals of alcohol sales and ejections from the premises.
 - This register will be available for inspection by a police officer or other authorised officer on request.
 - The premises shall operate a challenge 25 policy. Anyone attempting to purchase alcohol who appears under the age of 25 years shall be required to produce valid photo ID (such as a photo card driving licence, passport or PASS accredited age verification card) to prove they are 18 years or older. Failure to produce acceptable ID shall result in a refusal of the sale. This refusal shall be documented in the refusals / incident log.
 - All alcohol stored/sold at the premises must be sourced from a wholesaler registered with HMRC and has an AWRS Unique Reference Number.
 - All staff involved in licensable activity shall receive training relating to age verification, the licensing objectives and laws relating to the sale of alcohol. This training shall be given at the start of employment (prior to carrying out any licensable activity) and be refreshed at least every 6 months. The training shall be documented and be made available for inspection at the request of police or other responsible authority.
 - There will be no sales/ supplies of beers, ales, lagers or ciders or anything similar of 6.5% ABV or above.
 - The strength of beer, cider or lager sold will be restricted to a maximum Alcohol By Volume (ABV) of 6.5%.
 - For off-licence sales of alcohol: beer, cider or lager will not be sold as single cans.
 - For on-licence sales of alcohol: vertical drinking will be prohibited and alcohol will be served exclusively for consumption with sit-down meals.
 - Customers will not be permitted to take part-finished and/or open containers of alcoholic drinks from the premises.
 - A " " drinking-up " " time of 15 minutes will be implemented before closing. This will also apply to off-licence sales to allow for orderly closure of the premises.
 - The premises will operate strictly as a restaurant with the sale of alcohol only being permitted to customers taking a substantial table meal, seated at a table and with service by waiting staff only except for people collecting a take away meal.
 - Customers will be required to place their order for food and drink at the servery or in the evening either at the servery or at their table.
 - There will be no consumption of alcohol permitted at the servery and no vertical drinking allowed.

The Police agreement can be seen attached to this report in **Annex 2**.

4. Representations

The Licensing Team received 2 valid representations from local residents. The resident's representations relate to the Licensing objectives of prevention of crime and disorder, protection of children from harm and public safety. One of the representations also makes mention of a Planning matter, regarding change of use. The committee are reminded that Planning concerns cannot be considered in relation to the Licensing Act 2003.

No representations were received from the other responsible authorities, or local ward Councillors.

The full representations can be found in **Annex 3**.

5. Attaching conditions

The operating schedule, which is part of the application, includes certain additional steps that the applicant will take to protect the licensing objectives. These will become enforceable conditions, should the licence be granted. Additional conditions may be attached to the licence if the committee thinks it appropriate.

The Committee must have regard to all of the representations made and the evidence it hears, and is asked to note that it may not attach conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

In relation to conditions, the statutory guidance at chapter 10.8 states that "The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations.

Full Copies of the Councils Statement of Licensing Policy, the Statutory Guidance to the Act and the Council's Guide to Good Practice at Licensed Premises will be available at the Licensing Sub Committee hearing or in advance if required.

Elisabeth Hammond
Licensing Officer

- Annex 1 – Application Form
- Annex 2 – Conditions agreed with Police
- Annex 3 – Representations
- Annex 4 – Matters for Decision

Application Form

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Your Address

Address official correspondence should be sent to.

* Building number or name	<input type="text"/>
* Street	<input type="text" value="Fenton Road"/>
District	<input type="text" value="Tottenham"/>
* City or town	<input type="text" value="London"/>
County or administrative area	<input type="text" value="Greater London"/>
* Postcode	<input type="text" value="N17"/>
* Country	<input type="text" value="United Kingdom"/>

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name	<input type="text" value="Seventeen Fish and Chips, 50-52"/>
Street	<input type="text" value="Totteridge Lane"/>
District	<input type="text" value="Whetstone"/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text" value="Greater London"/>
Postcode	<input type="text" value="N20 9QJ"/>
Country	<input type="text" value="United Kingdom"/>

Further Details

Telephone number	<input type="text"/>
Non-domestic rateable value of premises (£)	<input type="text" value="16,500"/>

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Cihan

Family name

Cokyasar

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value=""/>
Street	<input type="text" value="Fenton Road"/>
District	<input type="text" value="Tottenham"/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text" value="Greater London"/>
Postcode	<input type="text" value="N17"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value=""/>
Telephone number	<input type="text" value=""/>
Other telephone number	<input type="text" value=""/>
* Date of birth	<input type="text" value=""/>
* Nationality	<input type="text" value="British"/>
Right to work share code	<input type="text" value=""/>

Documents that demonstrate entitlement to work in the UK

Right to work share code if not submitting scanned documents

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The Seventeen Fish and Chips restaurant is located at 50-52 Totteridge Lane, Whetstone, London, N20 9QJ. The premises comprise a terraced property, situated in a mixed-use area within the parade of commercial premises located to the north of Totteridge Lane, in proximity to the Totteridge & Whetstone overland railway station (41 m distant). The premises are single-storey to the front, facing Totteridge Lane, and two-storey to the rear.

The main entrance, acting as the customer fire exit, is situated to the right of the front display window as viewed from the street. The main entrance leads directly onto the dining and service area. Light restaurant seating is positioned around the service counter to the left of the dining area. A frying and food preparation range is positioned behind the service counter, with the sales till being located on the portion of the counter closest to the display window. Alcohol will be served from the sales counter for consumption on and off the premises. A single, unisex customer toilet is located to the rear of the dining area.

A hatch separates the dining area from the staff-only service area behind the counter. A food preparation area (principally used for potato storage and preparation) is located to the rear of the service area, with the main kitchen being situated behind this, further to the rear of the premises. A staff fire exit is located to the rear left of the kitchen.

Stairs to the first-floor are located opposite the rear fire exit to the rear-left of the kitchen. The first floor comprises an office, staff toilet/shower and kitchenette. Alcohol not on display in the dining area will be stored on the first floor.

The premises are equipped with CCTV cameras and fire safety equipment as per the premises plan.

Barnet Borough Council planning application reference B/00791/12, granted 16 August 2012, placed the following restrictions on the premises:

- The opening hours of the premises are limited to 8am-11pm Monday-Saturday, and 10am-10:30pm Sundays and Bank Holidays.
- The first floor may only be used for office functions linked to the ground floor restaurant and may not be used as a separate unit of any kind.
- The ground-floor rear door may not be used for access of any kind (use must be limited to ventilation only).

Barnet Borough Council's on-line licensing register states that there are no other licensed premises on Totteridge Lane. The nearest licensed premises in proximity to Seventeen Fish and Chips are as follows:

The Griffin, 1262 High Road, London, N20 9HH (ca. 275 m distant): Public house (various temporary events notices listed).

Cyprus Diner/B-B-Q Grill, 1260 High Road, London, N20 9HH (ca. 275 m distant): Restaurant licensed for on and off-licence sales of alcohol 11:00 to 01:00 hours Friday to Saturday and 11:00 to 12:00 hours Sunday to Thursday. The premises are licensed under Barnet Borough Council premises licence number LAPRE2/05/07270/4.

The nearest, noise-sensitive residential properties are the dwelling houses located opposite, and directly behind, 50-52 Totteridge Lane.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Continued from previous page...

Will you be providing plays?

Yes

No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes

No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes

No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes

No

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes

No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes

No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Continued from previous page...

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

Yes

No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Continued from previous page...

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

No seasonal variations.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No non-standard timings.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Continued from previous page...

Issuing licensing authority
(if known)

London Borough of Waltham Forest,
Licensing Team, 3 The Square, London E10
5NR, Tel: 020 8496 3000, Email:
licensing@walthamforest.gov.uk

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A - no activities that may give rise to concern in respect of children.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

Continued from previous page...

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non seasonal variations.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

No non-standard timings.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

1. Licensing Policy: the Applicant has considered the London Borough of Barnet Statement of Licensing Policy dated January 2020.

2. Legal advice: the applicant has sought legal advice in relation to this application for a New Premises Licence and relevant acts of legislation have been considered. These include, but are not limited to: The Licensing Act 2003 and Regulations (as amended), Anti-Social Behaviour Act 2003, Clean Neighbourhoods and Environment Act 2005, Violent Crime Reduction Act 2006, Police Reform and Social Responsibility Act 2011, The Legislative Reform (Entertainment Licensing) Order 2014, The Deregulation Act 2015, The Immigration Act 2016, The Policing and Crime Act 2017 and the Licensing Act 2003

Continued from previous page...

(Miscellaneous Amendments) Regulations 2017.

3. The applicant, Mr. Cihan Cokyasar, is applying for permission for on and off-licence retail of alcohol from Seventeen Fish and Chips, 50-52 Totteridge Lane, Whetstone, London, N20 9QJ to complement the restaurant's food offerings. Requested hours for alcohol service are 12:00 to 20:45 Friday to Saturday. The premises are not located in a Cumulative Impact Zone but are in proximity to residential dwellings and other licensed premises. In order to limit risks to crime and disorder or public nuisance the following measures will be taken:

- The strength of beer, cider or lager sold will be restricted to a maximum Alcohol By Volume (ABV) of 6.5%.
- For off-licence sales of alcohol: beer, cider or lager will not be sold as single cans.
- For on-licence sales of alcohol: vertical drinking will be prohibited and alcohol will be served exclusively for consumption with sit-down meals.
- Customers will not be permitted to take part-finished and/or open containers of alcoholic drinks from the premises.
- A "drinking-up" time of 15 minutes will be implemented before closing. This will also apply to off-licence sales to allow for orderly closure of the premises.
- The "Challenge 25" age verification policy developed by the Retail of Alcohol Standards Group will be implemented.

4. Mandatory Conditions: the Applicant is aware of and shall comply with all mandatory conditions attached to the premises licence.

5. Supervisor's Register: A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the Designated Premises Supervisor and all personal licence holders. The register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out. This information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.

6. Fire Safety: a Fire and Emergency Planning Risk Assessment will be carried out.

7. Display of Licence: the premises licence will be permanently displayed on, or directly adjacent to, the main entrance of the premises.

8. Premises Plan: any detail shown on the plan that is not required by the licensing plans regulations is indicative and subject to change at any time.

b) The prevention of crime and disorder

1. CCTV

- A Closed-Circuit Television (CCTV) camera system will be installed and maintained in working order as per the minimum requirements of a Metropolitan Police Crime Prevention Officer. All entry and exit points and alcohol storage and sales areas will be covered.
- The locations of CCTV cameras are identified on the site plan of the premises. No changes to the locations of the cameras will be made without prior consultation with the Metropolitan Police and the Licensing Authority.
- The CCTV will be in operation when the premises are open to the public. CCTV recordings shall be of a satisfactory quality enabling the identification of persons and activities, and other fine details such as vehicle registration number plates. CCTV recordings shall be retained for a minimum period of 31 days with date and time stamping.
- The CCTV system will be capable of securing relevant pictures for review at a later date, and/or export via removable media. Records will be made immediately available on request by the Police or an authorised council officer. Exported files shall be re-playable immediately without requirement for re-indexing of files or verification checks.
- The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.
- A designated member/members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
- The CCTV system will be adequately maintained. If the CCTV becomes inoperative, the Police and Local Authority will be informed as soon as practically possible and immediate steps will be taken to put the equipment back into action.

Continued from previous page...

2. Proof of Age Policy: A proof of age policy to the satisfaction of the Metropolitan Police and the Licensing Authority will be in place. This will follow the guidelines set out in the "Challenge 25" policy developed by the Retail of Alcohol Standards Group.

3. Limitations on sales:

- The strength of beer, cider or lager sold will be restricted to a maximum Alcohol By Volume (ABV) of 6.5%.
- For off-licence sales of alcohol: beer, cider or lager will not be sold as single cans or bottles.
- For on-licence sales of alcohol: vertical drinking will be prohibited and alcohol will be served exclusively for consumption with sit-down meals.
- Customers will not be permitted to take part-finished and/or open containers of alcoholic drinks from the premises.
- Drinking-up time: To provide for orderly closure of the premises, all service of alcohol will cease 15 minutes before closure.

4. Anti-social behaviour on the premises:

- A policy will be in force for the management of large groups, i.e. hen and stag parties. The group will be required to nominate a responsible person to liaise with staff.
- Staff will be trained in dealing with drunken or disruptive behaviour and the procedures for dealing with any such behaviour by patrons.
- Antisocial behaviour of any kind, including strong, loud and offensive language, shall not be tolerated. Any customers suspected of, or engaging in, the same shall be asked to leave, will be escorted to the exit and observed leaving the vicinity of the premises.
- Anyone attempting to enter the premises visibly under the influence of alcohol or drugs will be refused entry or shall be asked to leave, escorted to the exit and observed leaving the vicinity of the premises.
- Staff shall implement a dispersal policy outside the premises within the Applicant's direct control to reduce risks of public nuisance.

5. Incident Report Register: The Premises Licence Holder/Designated Premises Supervisor will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, under-age sales refusals and ejections from the premises. The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and/or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.

6. Staff Training:

- New staff shall receive induction training at the commencement of employment. Staff shall receive regular re-training a minimum of twice a year. Staff training records shall be maintained for inspection by the Metropolitan Police and Local Authority Enforcement Officers.
- Staff training will include underage alcohol sales training, procedures for dealing with disruptive behaviour and mandatory drug awareness training.

7. Alcohol Designated Public Places Orders: Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.

9. Adult Entertainment: No adult entertainment of any kind will be provided.

c) Public safety

1. Fire safety:

- Smoke detectors and fire extinguishers shall be installed and inspected at appropriate intervals to ensure that they are in good working order.
- Access routes to fire escapes will be kept unobstructed.
- Exits will be easily identifiable and will be kept unobstructed and free of trip hazards with non-slippery, even surfaces.
- Any/all emergency doors shall be maintained effectively, self closing and not held open other than by an approved device.

2. The following systems (where relevant) will be maintained and inspected by a suitably qualified professional person in

Continued from previous page...

accordance with any British Standard and at intervals recommended in National Guidance and the records of such inspection available for inspection by authorised Officers on request:

- Portable Fire Fighting Equipment
- Portable Electrical Installation
- Fire Warning/Fire Detection System
- Gas Boiler/Calorific or Appliance
- Building Electrical Installation

3. First Aid:

- Adequate and appropriate supply of first aid equipment and materials will be available on the premises.
- There shall be at least an adequate number of trained first aiders on duty when the public are present. The first aiders will be trained to deal with drug and alcohol related problems.

d) The prevention of public nuisance

1. There will be no playing of live or recorded music at the premises.

2. The Applicant shall conduct regular risk assessments to ensure that noise arising from the premises shall not be audible outside the premises or inside habitable rooms of noise sensitive, residential properties in the vicinity.

3. Notices will be prominently displayed at the exit to the premises requesting that customers respect the needs of local residents and businesses in the vicinity and to leave the area quietly.

4. The licensee will have a policy or procedure in place which deals with excessive or unreasonable noise nuisance emanating from customers visiting the premises, and how this would be managed if customers are not prepared to abide by the signage around the premises requesting customers to leave the site quietly.

5. Staff shall implement a dispersal policy outside the premises within the Applicant's direct control to reduce risks of public nuisance. The numbers of customers smoking in front of the premises will be limited, and customers will not be allowed to cause a blockage to the public footpath.

6. Adequate waste receptacles, for use by customers, will be provided in and immediately outside the premises.

7. The pavement frontage area immediately in the vicinity of the premises will be swept at least twice a day and as and when required (including after the closing of the business), to ensure that all litter emanating from the premises is collected and disposed of. Additionally, and at the same time, the licensee will also undertake routine inspections of the immediate surrounding area and ensure that any litter emanating from the premises is swept up and disposed of.

8. The disposal of waste into external receptacles shall not take place between the hours of 23:00 and 07:00. No waste collection will take place between the hours of 23:00 and 07:00.

9. Following Barnet Borough Council planning application reference B/00791/12, granted 16 August 2012, the ground-floor rear door will not be used for access of any kind (use will be limited to ventilation only).

e) The protection of children from harm

1. All customers attempting to purchase alcohol who appear to be under the age of 25 shall be required to produce a valid form of identification in line with the guidelines set out in the "Challenge 25" policy developed by the Retail of Alcohol Standards Group. Acceptable forms of identification will be those bearing the customers photograph, date of birth and either a holographic mark, or an ultraviolet feature. Examples of accepted forms of identification include a proof of age card bearing the PASS hologram logo, an EU photo card, full driving licence or a passport.

2. Suitable signage shall be displayed around the premises advising customers and staff of the "Challenge 25" policy. This policy shall be brought to the attention of customers at all points of sale for alcohol.

3. All staff shall receive training and regular refresher training (at least twice a year) regarding the Licensing Act 2003 and the "Challenge 25" identification policy.

Continued from previous page...

4. The date, time and circumstances under which any attempted purchase by a young customer has been refused will be recorded in the Incident Register. This will be made available for inspection by any police officer, community support officer or authorised person upon demand.

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

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- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

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Capacity 80000-89999 £56,000.00
Capacity 90000 and over £64,000.00

* Fee amount (£)

DECLARATION

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/barnet/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

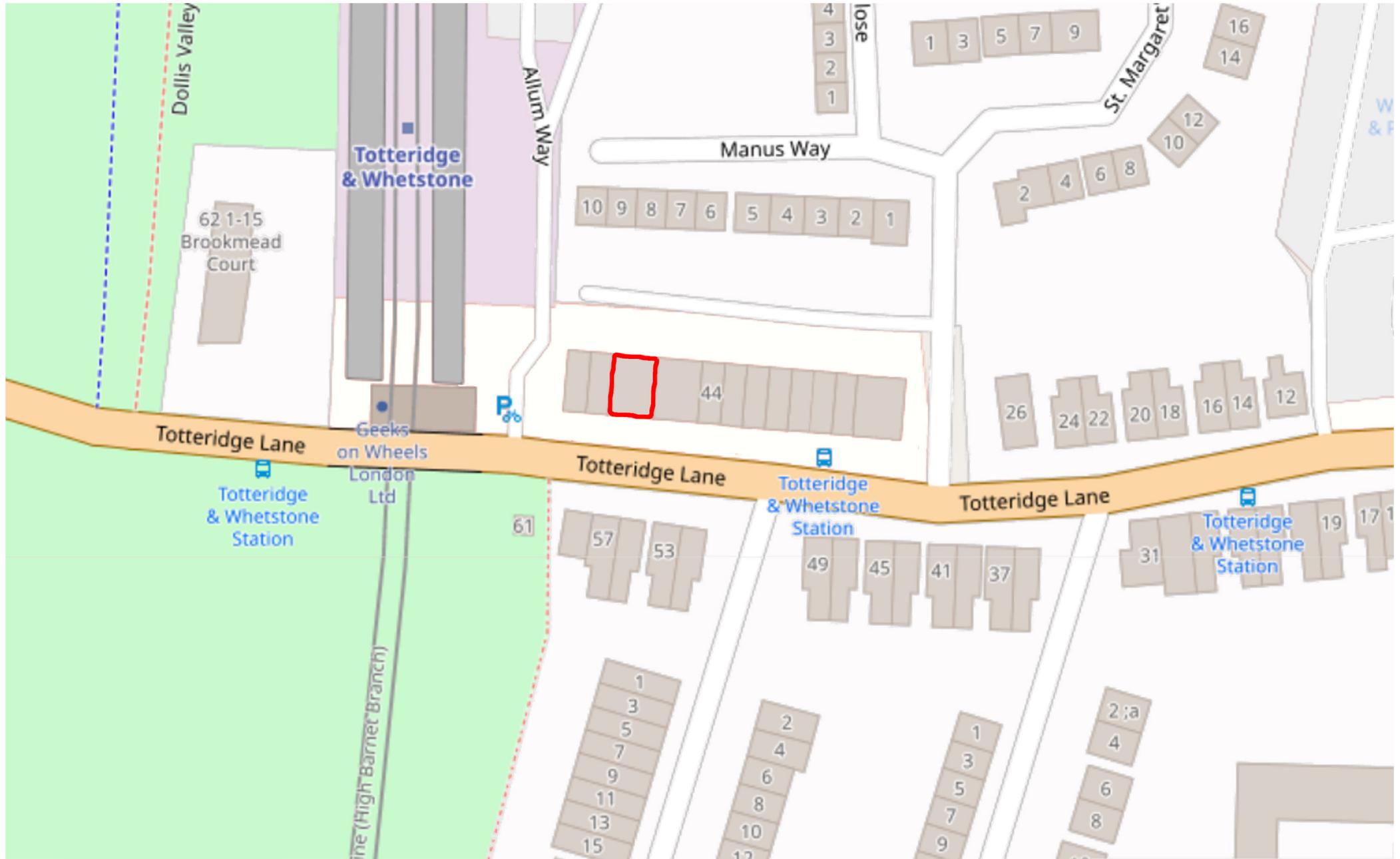
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

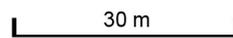
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Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

SITE PLAN: Seventeen Fish and Chips, 50-52 Totteridge Lane, Whetstone, London, N20 9QJ



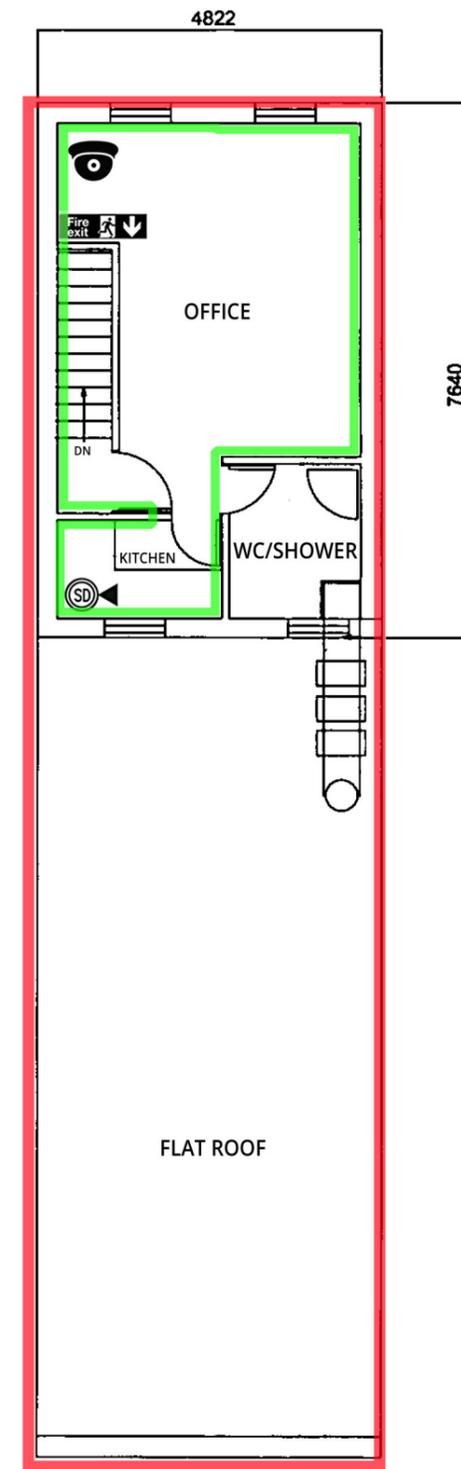
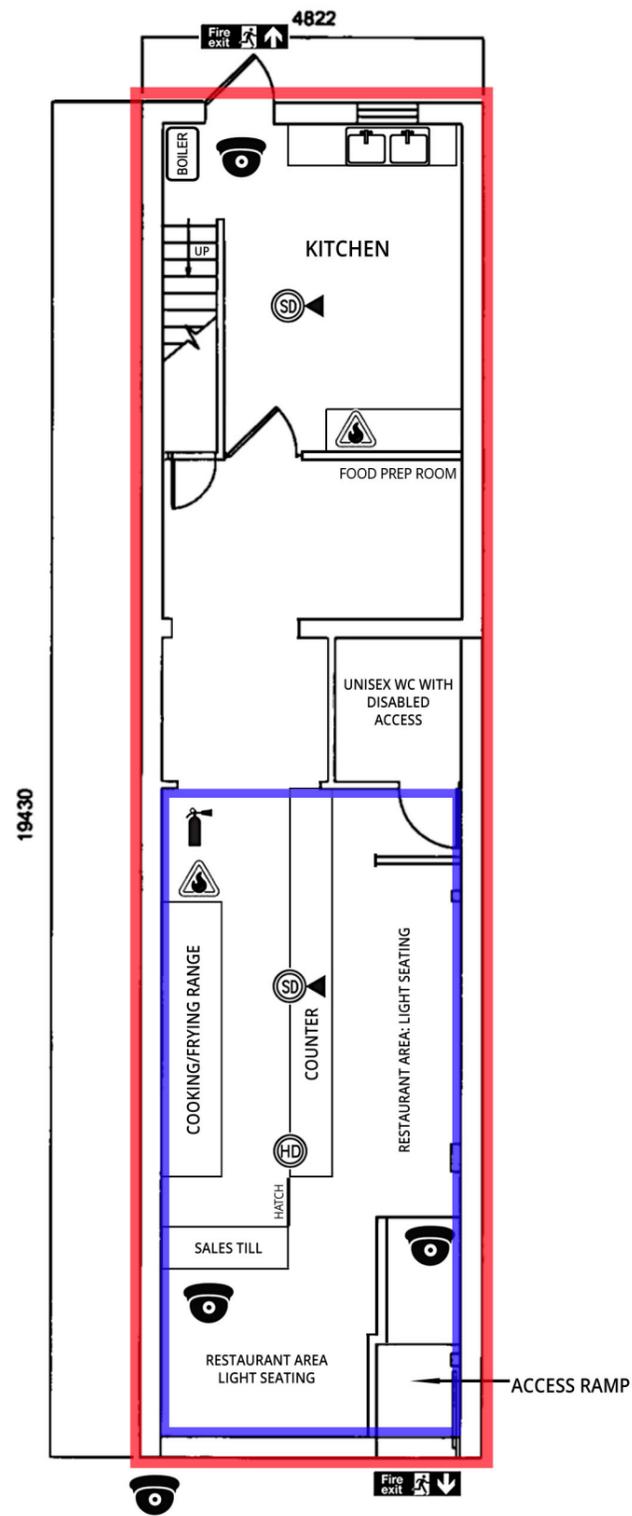
Scale 1:1,000 @A4



Boundary of premises



PREMISES PLAN: Seventeen Fish and Chips, 50-52 Totteridge Lane, Whetstone, London, N20 9QJ



KEY

-  CCTV Camera
-  Smoke detector/sounder
-  Fire Exit
-  Fire extinguisher
-  Heat alarm
-  Fire blanket
-  Fire alarm control panel
-  Premises licence boundary
-  Alcohol service/consumption area
-  Alcohol storage area



Scale 1:100 @ A3

Conditions agreed with the Police

Elisabeth,

Please see below email chain for agreement to the conditions (some from the operating schedule) that we have requested. We have not copied everything from the op/sch as that would be an incredibly long list which repeats itself in some places.

There are no police objections with these conditions agreed in place.

(P.S I am on annual leave for 2 weeks after tomorrow)

Regards

Vicky Wilcock

PC1349NW Wilcock

Licensing North West Area | Barnet SPOC REDUCE PAPER WASTE

Based at Harrow Police Station

Please send applications via email to:

and High Barnet Police Station

NWMailbox.LicensingBarnet@met.police.uk

Work Mobile **07387120370**

From: cihan cokyasar xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

Sent: 11 August 2021 15:20

To: Wilcock Vicky T - NW-CU <Vicky.Johnson@met.police.uk>

Subject: Re: New Premises Licence - Seventeen Fish And Chips 50-52 Totteridge Lane N20

Hi Vicky,

I have read below and agree to all the terms and conditions. Will do my utmost to make sure all these points are met.

Pls let me know if you need any further information.

Many thanks

Cihan

Sent from my iPhone

On 11 Aug 2021, at 15:08, Vicky.Johnson@met.police.uk wrote:

Cihan

We are in receipt of the application for a licence for the above address.

You have a lot of detail in the operating schedule, which is great as it shows your commitment to responsible sales of alcohol.

I thought I would simplify it for you as you do not need every point of that operating schedule as conditions.

Would you agree to the following to be applied as conditions (they are based on the points your application covered)

- A CCTV system comprising of a multi camera system will be installed at the premises capable of the following;
 - a) The head unit (recorder) for storing the images will store such data on a hard drive or a similar quality medium (locally or accessible from a central location)
 - b) If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area, preferably out of the sight and reach of the public.
 - c) A CD/DVD burner, USB type device or media storage database (i.e. Cloud) will also form part of the system to facilitate making copies of the footage
 - d) The quality of the images must be of a sufficiently high standard to allow identification of the subject matter
 - e) Cameras will cover key areas identified by the operator and Police. These will include clear headshots of persons entering the premises, any till areas and areas where alcohol are displayed for sale and comprehensive coverage of any seating areas.
 - f) Images must be retained for a minimum period of 31 days before overwriting
 - g) The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Barnet
 - h) CCTV footage must be provided in an immediately viewable format and must include any software, etc. which is required to view the footage. Any discs, portable drives or other storage media onto which the footage is transferred must be provided by the premises.
 - i) A member of staff who is trained to operate the CCTV system and supply the footage must be present at the premises at all times when licensable activities are taking place. This system will be fully maintained at all times to ensure correct operation

- A refusals / incidents register shall be maintained at the premises recording
 - a) All known incidents of crime and disorder occurring at the premises with dates and times
 - b) Details of occasions when the emergency services are called to the premises
 - c) All refusals of alcohol sales and ejections from the premises.This register will be available for inspection by a police officer or other authorised officer on request

- The premises shall operate a challenge 25 policy. Anyone attempting to purchase alcohol who appears under the age of 25 years shall be required to produce valid photo ID (such as a photo card driving licence, passport or PASS accredited age verification card) to prove they are 18 years

or older. Failure to produce acceptable ID shall result in a refusal of the sale. This refusal shall be documented in the refusals / incident log.

- All alcohol stored/sold at the premises must be sourced from a wholesaler registered with HMRC and has an AWRS Unique Reference Number
- All staff involved in licensable activity shall receive training relating to age verification, the licensing objectives and laws relating to the sale of alcohol. This training shall be given at the start of employment (prior to carrying out any licensable activity) and be refreshed at least every 6 months. The training shall be documented and be made available for inspection at the request of police or other responsible authority
- There will be no sales/ supplies of beers, ales, lagers or ciders or anything similar of 6.5% ABV or above.
- The strength of beer, cider or lager sold will be restricted to a maximum Alcohol By Volume (ABV) of 6.5%.
- For off-licence sales of alcohol: beer, cider or lager will not be sold as single cans.
- For on-licence sales of alcohol: vertical drinking will be prohibited and alcohol will be served exclusively for consumption with sit-down meals.
- Customers will not be permitted to take part-finished and/or open containers of alcoholic drinks from the premises.
- A "drinking-up" time of 15 minutes will be implemented before closing. This will also apply to off-licence sales to allow for orderly closure of the premises.
- The premises will operate strictly as a restaurant with the sale of alcohol only being permitted to customers taking a substantial table meal, seated at a table and with service by waiting staff only except for people collecting a take away meal.
- Customers will be required to place their order for food and drink at the servery or in the evening either at the servery or at their table.
- There will be no consumption of alcohol permitted at the servery and no vertical drinking allowed

I am on annual leave from the end of this week (3pm Friday) so if we can get an agreement sent over to the council, we won't have to worry about rushing in the last days of the consultation period.

Regards

Vicky Wilcock

<image001.jpg>

Vicky Wilcock

PC 1349NW Licensing - Partnership

Mobile: **07387120370**

Web: www.met.police.uk Email: vicky.t.johnson2@met.police.uk

Representations

From: Anne VanDerMerwe xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Sent: 06 September 2021 10:37
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Cc: Aliona Brearly xxxxxxxxxxxxxxxxxxxx Cornelius, Cllr Alison <Cllr.A.Cornelius@Barnet.gov.uk>
Subject: Premises License for Seventeen Fish & Chips, 50-52 Totteridge Lane, N20 9QJ

Original sent by Signed For Post

From: Anne van der Merwe
xx Manus Way, London, N20 xxx

3 September 2021

London Borough of Barnet
LICENSING TEAM
2 Bristol Avenue
Colindale
London
NW9 4EW

Dear Sir or Madam

Premises License Application for Seventeen Fish and Chips, 50-52 Totteridge Lane, Whetstone, London, N20 9QJ.

I am writing to object to the above application. I would also like to register my concern that although this premises is only about three metres from my property I did not receive any notification, either of the change of use or the application for a license. I only found out about this from a neighbour.

There is already a serious rat problem for our houses backing on to the service road where the shops keep their rubbish bins which are always overflowing and rubbish is even left out in plastic bags. I reported the rat problem with a picture of a large rat in my garden in early July but nothing has been done and I am still finding evidence of rats.

There have already been incidences of groups of noisy people drinking, swearing and taking drugs and I have personally seen drug use. This is definitely not something children in Manus Way should be exposed to. Alcohol bottles and cans are constantly left in the alley and service road which is also frequently used as a toilet. The alley and service road are in constant use as a footpath from the station to St Margaret's Avenue and the accumulated rubbish is a health hazard and an eyesore. The smell and mess will only get worse with the addition of fish waste.

The back garden gates of the houses on Manus Way open on to the service road and are the direct route used by adults and children to Totteridge Lane, Totteridge underground station and the Dollis Valley green space.

I think the granting of a license to the above premises would contravene all the licensing objectives relating to crime and disorder, public safety, public nuisance and the protection of children.

I look forward to seeing your reply at your earliest convenience addressing all these concerns.

I am also sending a copy of this letter to the **Planning Department** and would like to receive their comments as to why the Manus Way residents were not advised of the change of use.

Yours faithfully

Anne van der Merwe

cc:

1. London Borough of Barnet, PLANNING DEPARTMENT, 2 Bristol Avenue, Colindale, London, NW9 4EW
2. Councillor Alison Cornelius, Mayor of Barnet (cllr.a.cornelius@barnet.gov.uk)

From: Aliona Brearley xxxxxxxxxxxxxxxxxxxxxxxxxxxx
Sent: 06 September 2021 10:08
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Cc: Alexander Brearley <xxxxxxxxxxxxxxxxxxx Cornelius, Cllr Alison <Cllr.A.Cornelius@Barnet.gov.uk>;
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Subject: Premise Licence for 50-52 Totteridge Lane

Aliona Brearley

Xx Manus way, London, N20 xxx

5th of September 2021

London Borough of Barnet

Licensing team

2 Bristol Avenue

London

NW9 4EW

Dear Sir or Madam,

Premises License Application for Seventeen Fish and Chips, 50-52 Totteridge Lane, London, N20 9QJ

I am writing to register my objection to the application for a premise license by Mr Cihan Cokyasar for 50-52 Totteridge Lane.

The basis for this opposition is that granting a licence for these premises will not promote licensing objectives, particularly the prevention of crime and disorder, the prevention of public nuisance and the protection of children.

The area by the tube station along with the service alleyway behind Totteridge Lane is already experiencing public nuisance, late night gatherings, alcohol as well drugs.

Number 50-52 Totteridge Lane is in very close proximity to Totteridge and Whetstone tube station. This morning all the pavement as I approached the station was covered in food related litter.

The application proposes that alcohol will be sold for consumption on and off the premises from 12 to 8:45 pm Monday to Sunday. All residents of Manus Way (the street at the back of the service alleyway) are in disbelief that no one has sought our views on this application.

We had our houses broken into, public nuisance incidences, people regularly using the alleyway as a toilet and this I believe will only increase.

Our gardens are backing into the service alleyway behind Totteridge Lane shops and on summer evenings I am scared to let our children play in our own garden as there is swearing and gatherings, alcohol consumption as well as drugs.

Another serious issue is the litter from the current business operating on Totteridge Lane. None of the businesses are adequately disposing of the litter. The bins are overflowed and never locked. Rats, flies and other pests are a daily occurrence not only on alleyway but also in our gardens.

This poses a health and safety risk to Manus way residents, for public and also wildlife and environment in general.

In view of the above, I would urge the licencing Authority to refuse the application.

I am also attaching some pictures of the current state of neglect and mess of the service alleyway behind Totteridge Lane businesses. I have more picture and videos for evidence.

Yours faithfully,

Aliona Brearley

Matters for Decision

MATTERS FOR DECISION

Seventeen Fish & Chips 50-52 Totteridge Lane London N20 9QJ

Sale or supply of alcohol - both on and off the premises

Standard Days and Timings

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	12:00	20:45			
Tuesday	12:00	20:45			
Wednesday	12:00	20:45			
Thursday	12:00	20:45			
Friday	12:00	20:45			
Saturday	12:00	20:45			
Sunday	12:00	20:45			

Added conditions, if any:

Reasons for decisions above:

To allow the premises to remain open to the public

Standard Days and Timings

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	12:00	21:00			
Tuesday	12:00	21:00			
Wednesday	12:00	21:00			
Thursday	12:00	21:00			
Friday	12:00	21:00			
Saturday	12:00	21:00			
Sunday	12:00	21:00			

Added conditions, if any:

Reasons for decisions above:

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